

## Brighton Bee Club Board of Directors Meeting

Tuesday, April 4, 2023

15460 Kingston Street, Brighton, CO

### MEETING MINUTES

#### Call to Order

The meeting was called to order at 6:20 PM. Board members Shari King, Shanna Massier, Becki McConnell and Dan McConnell were present.

#### Officer's Reports

Approval of Minutes-February 28, 2023

Dan McConnell made a motion to approve the minutes of the February 28, 2023 board meeting as submitted. Becki McConnell seconded. Motion carried unanimously.

Review of Treasurer's Report

As of March 31, 2023 BBC had assets totaling \$711.79 in the savings account and \$32,301.01 in the operating account.

#### New Business

Information Transition

Dan Rau was present at the board meeting to answer questions relating to club administrative tasks and responsibilities. These included requesting an inventory of club equipment and supplies, providing the CSBA with board member contact information, information regarding domain name administrators, copies of historic tax returns and income/expense documentation.

Membership Meeting Calendar

Shari King and Shanna Massier agreed to open the doors and greet members at 5:30 PM on April 12, 2023. Board members agreed that Zoom would not be offered at this meeting because of Dan McConnell's change in work schedule and the lack of participation.

Board Resignations

The board of directors acknowledged and accepted the resignations of Dave Swanson, Gary Mullins and Dominique McKee.

Special Election

A notice of election was prepared and reviewed. The notice will be included in the upcoming newsletter as well as a solicitation for candidates. All interested parties will be invited to attend a candidate forum on May 10, 2023 and the election is tentatively scheduled to be held before the June 14, 2023 member meeting.

Organizational Topics

The board discussed several items relating to the club status and how best to remedy some of the priority items.

- Dan McConnell will see if he can find the 941 correspondence and original EIN documentation.
- Becki McConnell will serve as point person for board election candidates.
- Becki McConnell will order recognition plaques and gift cards.
- Shari King and Dan McConnell will work together to transition the PayPal and credit card sales accounts to elected board members.
- Shari King and Dan McConnell have completed the bank transition moving account access to elected board members.
- Shanna Massier will secure a post office box.
- Dan McConnell will obtain training to assist with website administration.
- Shanna Massier will obtain information regarding club liability and D&O insurance.

April 12, 2023 Meeting Presentations

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Shari King has confirmed Dan Rau's presentation for the upcoming meeting and will contact Riya Damani to confirm her participation.

**Brighton Summerfest Participation? June 3, 2023**

The board discussed the Brighton Summerfest Event and requirements for handouts and tables/chairs.

**Club Hive Status**

Shari King met with Alex Duran and Dave Swanson on April 2, 2023 to inspect the club hives at Berry Patch Farms. All the club hives were dead. The group performed some cleanup and identified four full Langstroth setups and one complete Apimaye hive. The club will need to purchase additional equipment and perform some clean up prior to new packages being installed.

**Adjournment**

The meeting was adjourned at 8:15 PM.