

## **Brighton Bee Club General Member Meeting**

May 10, 2023 – 6:30 PM

Due to the weather forecast Adams County closed the Administration building  
And BBC held this meeting via ZOOM.

### **MEETING MINUTES**

#### **CALL TO ORDER**

The meeting was called to order by Secretary Shanna Massier at 6:30 PM. Board members Shari King and Dan & Becki McConnell were present via ZOOM.

#### **PRESENTATION**

Joe Komperda, Splits

Joe Komperda was present via ZOOM and provided a detailed presentation regarding the different methods of splitting a hive, how to prevent swarms and what to look for during a hive inspection. A copy of his presentation is available on the club website.

#### **OFFICERS REPORTS**

Approval of Meeting Minutes

Dan McConnell made a motion to approve the minutes of the April 12, 2023 general club meeting as presented. James Larkin seconded. Motion carried by majority.

Treasurer's Report

Dan McConnell reported that there is \$37,620.00 in the checking account. He has written refund checks for about 7 orders, has initiated a payment to CSBA for the BBC membership roster in the amount of \$539.00, has about 7 additional refund requests to process and needs to write a check to David Izaguirre in the amount of \$9,180.00 for 90 packages of bees.

#### **NEW BUSINESS**

2022 Audit Report

Dan McConnell indicated that he had not provided input into the audit. Pursuant to the BBC Bylaws, the club is required to complete an annual financial audit. In an effort to complete the requirement, Shari King and Shanna Massier (individually) reviewed bank statements against the Treasurer's ledger to confirm accuracy and be able to finalize the audit. Several minor adjustments were noted and adjustments should be completed. Dan McConnell was commended for his effort in maintaining complete and accurate records for the club.

Board Update- Transition progress, financial reporting & tax status

Board members compiled an overview of their projects and progress since the beginning of 2023, which included the following:

The board has been very busy since the first of the year. We've been able to establish electronic means of completing membership applications, bee packages and receiving payment through the website. The mentor/mentee program has continued with 4 mentors and 10 new mentees this season. The club woodenware has been cleaned, organized and freshly painted. Two new packages were recently installed. We've also cleaned up and painted the observation hive. We've appreciated the assistance we have received from members who have offered to conduct presentations at meetings (Terry Dorsey, Stan Jones, Dan Rau and Gillian York); those who have assisted at Berry Patch with the club hives (again, Terry Dorsey, Alex Duran, Jennifer Perry & Kelli Ward) and Kevin Drawyer who has offered to help with the Zoom technology.

## Brighton Bee Club General Member Meeting

May 10, 2023 – 6:30 PM

Due to the weather forecast Adams County closed the Administration building  
And BBC held this meeting via ZOOM.

Since Dan Rau chose not to run for re-election and Gary Mullins and Dave Swanson have resigned, we realize that there has been a lack of continuity for the club going forward in perpetuity. As a result, we have begun to assemble this information for the benefit of the club and for future board members.

- a. We have started to create a list of club assets that includes:
  - i. Club hives – four Langstroth hives with two deeps, two supers, a bottom board, inner cover and outer cover each and one complete Apimaye hive with two Langstroth supers as well as inner and outer covers
  - ii. Observation hive
  - iii. BBC polyvinyl banner for events
  - iv. Sun shade for events
  - v. Electronic equipment –microphones and Zoom connectivity equipment, etc.
  - vi. Bee suit, which we're still trying to locate
  - vii. BBC Lending Library – online

We recognize that we still need tables and chairs for events.

- b. Financially. We have added board members to financial institution access:
  - i. Dan M and Shari King currently have access to the Canvas CU account.
  - ii. We still need to add an administrator to the credit card and PayPal accounts. We wanted to wait to initiate this change once the bee sales have been completed to avoid disruption to payment activities related to memberships and bee package sales.
  - iii. An internal audit has been conducted for the 2022 financials and the most recent accounting is accurate.
  - iv. The board met with a CPA to help us make some decisions regarding the club's tax status. Based on these recommendations the board voted to register with the secretary of state and file articles of incorporation. We filed as a non-profit tax reporting entity and will consider applying for reinstatement of the tax exempt 501c4 later this year.
  - v. No federal or state tax returns have been filed. In 2017, the BBC lost their federal non-profit status 501(c)4 due to not reporting as required to maintain that status. We may be required to file for past years and may incur a financial obligation for past taxes (including fees and penalties for non-filing, however we anticipate these to be nominal).
  - vi. We have been working to compile historical financial records. At present we have complete income and expense records for 2022 and moving forward, bank statements only from 2019-2021 and no meaningful data prior to 2019.
  - vii. We intend to prepare a template ledger and treasurer's reporting mechanism for future use.
  - viii. We also consulted with an attorney who confirmed for us that the club had additional liabilities without SOS registration and articles and strongly recommended that we consider insurance coverages which we are currently investigating.

## Brighton Bee Club General Member Meeting

May 10, 2023 – 6:30 PM

Due to the weather forecast Adams County closed the Administration building  
And BBC held this meeting via ZOOM.

- c. Administratively
  - i. We don't know who owns the BBC name.
  - ii. The BBC domain should be transferred and owned by the club.
  - iii. Is there a second domain- brightonbeeclub.co and who owns that?
  - iv. Dan Rau owns the ZOOM account utilized by the club.
  - v. The club relies solely on Dan Rau for website maintenance and updates.
  - vi. Currently the board relies on Dan R to manage how communications are routed to the board, between board members, and from the board to members.
  - vii. All BBC mail goes to Beekeepers Den. The board recently established a PO Box to provide continuity for communication with the Brighton Bee Club and it's officers.
  - viii. There are apparently two newsletter lists. One sent to members and one that goes to an extensive list of non-members. The board currently only has access to the member list and is not apparently included on the more extensive list.
- d. Much progress has been made and we are hoping to finish this work by the end of 2023.

### Board Candidate Introductions

- **Dan Rau, Candidate for President**

Dan Rau introduced himself and stated that he had some unfinished business he was looking to achieve. Dan thinks the club is currently suffering from a lack of board membership and is looking forward to the election. He's dedicated the last 10-11 years to the club and has a great affection for its membership.
- **Stan Jones, Candidate for Sergeant at Arms**

Stan has been a member of the club for about six years. He is serving as a mentor this year and is currently spending much of his time working on his queen rearing program. Stan is happy to help the club and appreciates being named a candidate for the board.
- **James Larkin, Candidate for Sergeant at Arms**

James is a very enthusiastic candidate and new member of the Brighton Bee Club. He moved to Brighton in 2022, is passionate about his family's new life style raising bees and chickens and is hoping that his experience with non-profit organizations in the Denver metro area can help facilitate the BBC to move from its founding phase to a maturation phase, thus ensuring the long term success for the club.
- **Justin Chinn, Candidate for Member at Large**

Justin considers an opportunity to serve on the board as an opportunity to give back to the club. Justin believes that his success as a beekeeper is due to the assistance he has received. Justin's skillset in digital marketing, IT management and problem solving could greatly enhance the club and he's anxious to be more involved and encourage new members to our club.
- **Diane McKnight, Candidate for Member at Large**

Diane could not be present at tonight's meeting so Becki McConnell read aloud Diane's written introduction. Diane enjoys participating in the club meetings and helping with events. She appreciates what she learns from other members and is running for the board to become more involved, give longstanding board members a break and to help bring new ideas to the club.
- **Jason Pardikes, Candidate for Member at Large**

## Brighton Bee Club General Member Meeting

May 10, 2023 – 6:30 PM

Due to the weather forecast Adams County closed the Administration building  
And BBC held this meeting via ZOOM.

Jason signed out of the meeting before he could introduce himself as a candidate at the meeting but Dan Rau stated that Jason would be submitting a written bio and introduction to be included with the ballot.

### ANNOUNCEMENTS

- CSBA Summer Conference – Dan McConnell  
Details regarding the upcoming CSBA summer conference speakers were provided.
- Brighton Summerfest 2023 – Shanna Massier  
Shanna solicited for volunteers to help host a booth at Brighton's Summerfest scheduled for Saturday, June 3, 2023.

### OPEN FORUM

Several items not included on this agenda were proposed by members:

1. KT Thompson made a motion to elect Dan Rau to the role of President by acclamation. Dan McConnell seconded. Discussion included noting that Dan is the only candidate for this position and electing by acclamation would allow him to join the board sooner. Questions were raised as to whether or not nominations had been closed. There was no vote on this motion at this junction in the meeting.
2. Dan Rau made a motion to close the nominations for open positions on the BBC Board of Directors (eliminating additional nominees or write-in candidates). Gillian York seconded. Motion carried by majority.
3. KT Thompson again made a motion to elect Dan Rau to the role of President by acclamation. Justin Chin seconded. James Larkin opposed based on losing the opportunity to vote by all members. Discussion included maintaining the integrity of the election process as a whole versus electing Dan Rau by acclamation as there were no other named candidates. There was also discussion regarding the rights of other members to participate in this portion of the election as detailed in past newsletters, and the poor options and perception of a lack of transparency if this action was permitted. Discussion closed and the motion carried by majority.

Without any other candidate for the position of President, Dan Rau was voted in as President by acclamation.

### ADJOURNMENT

A motion was made by Gillian York to adjourn the meeting at 8:25 PM. Michael Bigelin seconded. Motion carried unanimously.